Sample cover letter for Full Time position at ngo

POSITION: agriculture

Dear Sir/Madam:

Aim writing to apply for the WASH Specialist position at the United Nations Children's Fund (UNICEF). Ilearnedof this opportunity through the UNICEF website; and based on the experience, skills and qualification outlined in the job listing, believe that am well suited to join your team in this capacity. Attached is my CV for your consideration.

As the attached CV indicates, have gained over 5 years of proven progressive professional work experience in managing WASH programmers and coordinating development project activities in Nigeria that can help me in this role. Have spent substantial years as a Programme Officer at the International Fertilizer Development Centre (IFDC), leading the coordination of WASH project and Programmed includingprovidingoverall strategic

planning leadership and technical backing on Water, Improved Sanitation and Hygiene programmers to Country Office teams within organization strategic parameters by construction supervision of latrines, bathing facilities and managing solid waste. In my role, I was assigned to scale-up the adoption of improved sanitation and hygiene practices, technologies and policies and improve access to quality drinking water. In addition, hold a master’s degree in environmental management with special concentration on water, sanitation, hygiene, sustainable development, and climate change, and project cycle management.

Aim currently the Head of Research and Training for Development Needs and Research Centre, a community based development organization, but Ihavestronginterest in providing humanitarian services that will contribute to improved access to potable safe drinking water, sanitation and hygiene; and Aim excited by the prospect of applying the

technical and team building skills that I have gained as well as my familiarity with partners in water sector development and good understanding of the humanitarian operations to a career with the United Nations Children's Fund. Not only does the WASH Specialist position represent a logical next step in my desired career path, but it offers unique opportunity to join an excellent organization with a special match for my skills and interest that is

committed to providing humanitarian services with opportunities for continuous development and growth.

I look forward to hearing from you. Thank you for your attention and consideration. Sincerely yours,